



Maintenance and Technical Support Technician 37.5 hours/week

CASS Care Ltd is a multi-disciplined community services provider, with “CASS”, as our brand name, which is commonly known in the community. We are active in the provision of a comprehensive range of social welfare services, catering the needs from cradle to seniors, including residential aged care, home ageing, settlement and health, vocational and training, disability services, childcare and many more community-based services. We are seeking an enthusiastic talent with relevant skills to fill the above position.

Position Summary:

The appointee of this position will either be primarily responsible for the maintenance and repair works at CASS Campsie Residential Aged Care Facility (RACF). The position will be required to work at other CASS sites when required by your supervisor.

Main Duties and Responsibilities:

- Ensuring timely compliance to all regulatory requirements e.g. AFSS, back flow, grease trap cleaning etc;
- Conducting regular inspections of the facilities to detect and resolve problems, preserve the excellent condition and functionality of our sites including RACF & ILU;
- Performing general repair and maintenance of Furniture, Fittings and Equipment (FFE) and landscaping;
- Documenting and keeping maintenance records required for audit and accreditation;
- Responding to urgent maintenance calls including off business hour or rest day;
- Performing any other tasks as instructed by your supervisor or RACF General Manager / Manager.

Selection Criteria:

Essential	Desirable
<ul style="list-style-type: none">• Proven experience in maintenance and repair of building FFE;• Jack-of-all-trades with in-depth knowledge of maintenance procedures and records keeping;• Skilled in a variety of areas including plumbing, carpentry, electrical system, handling of basic tools and appliances;• Reasonable command of spoken and written English;• Ability to work off hours to attend to emergency;• Valid police check certificate or can obtain the certificate prior to employment;• Possesses valid driver’s license, preferable possesses own vehicle.	<ul style="list-style-type: none">• Technical qualification from TAFE, other similar institution or experience in relevant field;• Reasonable command of spoken Mandarin, Cantonese or Korean;• Relevant knowledge and experience in aged care services.

Salary and employment conditions for the above position is as per Enterprise Agreement. Salary packaging is available. Discount childcare fees are available for CASS’s long day care, before and after school, and vacation care services.

How to Apply:

Applications in writing providing detailed resume, responses to the above requirements are to be forwarded to Ms. Vickie Xu, Executive Officer/Human Resources Management, CASS Care Ltd, 44-50 Sixth Avenue, Campsie NSW 2194 or via email to recruitment@cass.org.au.

For enquiries on the position, please contact Mr. Hun Low, Senior Executive Officer/Technical Support and Services on 0418 363 147.

Only shortlisted applicants for interview will be notified.